



## South Riding Proprietary Annual Meeting Minutes May 23, 2023

**Call to Order** – President Steve Pasquale called the 2023 Annual Meeting of the South Riding Proprietary to order at 7:05 p.m. In addition to Mr. Pasquale members present were Vice President Michael Hardin, Secretary Karen MacDowell, & Directors Gary Smith, Kip Lowe & Francois Desamours.

**Notice and Quorum** – Ms. MacDowell announced that official notice of the Annual Meeting had been mailed on April 11, 2023 to all members in accordance with Bylaw requirements, and quorum for the meeting had been achieved.

**Meeting Minutes** – Ms. MacDowell moved that the minutes of the May 24, 2022 Board of Directors meeting be approved as presented and waived the reading. The motion was seconded by Mr. Hardin and passed unanimously.

**Election Committee** – Karen MacDowell, Board Secretary, announced election results. Michael Beardslee, Mark Pontello & Marilyn Gardner were elected for a 3-year term.

**Financial Report** – Mr. Ubelhart, Treasurer presented the 2022 financial report.

**Proprietary Department Updates** – General Manager Kristi Felouzis provided information regarding department updates and capital projects.

**President's Report** – Mr. Pasquale provided the presidents report and presented outgoing member Karen MacDowell, Gary Smith & Kip Lowe with a token of appreciation.

**Adjournment** – There being no further business before membership, upon a motion by Mr. Smith and seconded by Mr. Hardin, the 2023 Annual Meeting was adjourned at 7:43 p.m.

Respectfully Submitted by Kristi Felouzis, General Manager

Signed:

A handwritten signature in black ink, appearing to read 'Kristi Felouzis', written over a horizontal line.

Date Approved:

5/21/24